Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2022-23 **Date**: 13/06/2023

NOTICE

To,
All Committee members,

Subject: CDC Meeting

Dear all,
Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 19/06/2023
Time: 1:00 pm to 2:00 pm
Venue: RGCMS Board Room

Agenda:

1. Readings of Action Taken Report of CDC Meeting held on 13.03.2023.
2. Discussion on Sem-3 result of batch 2021-23
3. Discussion on Academic Calendar for AY 2023-24
4. Review of admission status for AY 2023-24
5. Discussion on NBA Pre-qualifier
6. Discussion on Hiring of Teaching and Non-Teaching Staff
7. Discussion on Areas of improvement suggested in NAAC report
   7.1 Academic autonomy of college
   7.2 Augmentation of Infrastructure based on needs
   7.3 Shortage of faculty with doctorate qualification/industry/research background
8. Consolidation of Committees
9. Any other agenda with the permission of the chair

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

Dr. Dinesh Gabhane
(Member Secretary- CDC)
Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

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1. CDC Notice File

Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Ref No: RGCMS/CDC/MoM/2022-23 **Date**: 19/06/2023

MINUTES OF MEETING

Date and Time: Jun 19th 2023 at 1:00pm **Location:** Board Room

Attendees:

Members Present		Members Absent
• Ms. Ashvini Jadhav	• Ms. Jyotika Pawar	• Mr. V. M. Jadhav
• Mr. Sunil Jadhav	• Mr. Koustubh Gokhale	• Ms. Sharmishtha Jadhav
• Dr. Dinesh Gabhane	• Ms. Farheen Ahmad	• Dr. V. P. Patil
• Dr. Radhika Wadhera	• Dr. Sunil Chavan	

Minutes of Meeting and Resolutions

Topic # 1: Readings of Action Taken Report of CDC Meeting held on 13.03.2023.

Discussion: Dr. Dinesh Gabhane read the action report.

Resolution #1 : Action taken report of the meeting held on 13th March 2023 was unanimously approved.

Topic # 2: Result Analysis Sem 3 (Batch 2021-23) (EXAM)

Discussion:
- It was analyzed that 52 female students (out of 56) passed in Semester II. 48 male students (out of 53) passed in Semester III.
- It was analyzed that 9 students (7 from Finance, 1 from HR, 1 from IT) failed in Strategic Management Subject (University Paper).

Resolution #2 : It was resolved that result analysis was done on time and to be continued accordingly. Resolved that remedial classes to be conducted for students in the respective subject in which they were failed.

Topic # 3 Discussion on Academic Calendar for AY 2023-24. (APRC)

Discussion:
- Academic Calendar for AY 2023-24 was presented by Dr. Dinesh Gabhane.
- Dr. Radhika Wadhera suggested conduction of student body elections after Admission process of Batch 2023-24.
- Ms. Ashvini Jadhav suggested exploring location of International IV.
- There was a discussion on conduction of Value Based Leadership / VAP courses from Industry mentors.

Resolution #3 : The academic calendar was approved.
It was resolved that International IV to be conducted to Malaysia/Singapore.
Separate meeting to be set up for detailed discussion on the same by Dr. Farheen Ahmad.

Topic # 4: Review of Admission Status for AY 2023-24. (Admission)

Discussion:
- Dr. Dinesh Gabhane presented the Admission Status for AY 2023-24.
- Dr. Dinesh Gabhane speaks about the benefits of Boosting admission related ads on Social Media and continuing tie-up with CollegeDekho.com

Resolution #4 : It was resolved to continue boosting ads on Social Media and CollegeDekho.com

Topic # 5: Discussion on NBA Pre-Qualifier. (IQAC)

Discussion:
- Dr. Radhika Wadhera presented the preparedness for NBA Pre-Qualifier and explained the various heads of NBA Pre-Qualifier.

Resolution #5 : It was resolved to submit Pre-Qualifier in September 2023. Separate meeting to be set up for the same by IQAC.

Topic # 6: Discussion on Hiring on Teaching and Non-Teaching Staff. (O&A)

Discussion:
- There was a discussion on hiring of Teaching and Non-Teaching staff.

Resolution #6 : It was resolved to hire 1 Teaching and 1 Non-Teaching Staff.

Topic # 7: Discussion on Areas of improvement suggested in NAAC report.
7.1 Academic autonomy of college

7.2 Augmentation of Infrastructure based on needs.
7.3 Shortage of faculty with doctorate qualification/industry/research background

Discussion:
- Dr. Dinesh Gabhane presented pre-requisite to apply for academic autonomy of college.
- Ms. Ashvini Jadhav emphasized on renovation of Admin block of college.
- Mr. Sunil Jadhav expressed his concern for appointment of faculty with doctorate qualification/industry/research background and seconded by Dr. V.V. Patil.

Resolution #7 : 7.1 It was resolved that before applying for academic autonomy of college faculty roster should be complete and USSC Approvals of teaching staff should be done.
7.2 It was resolved to plan priorities for infrastructure augmentation by end of June. Separate meeting to be set up by July end to discuss about budget. Execution to be done in Oct, Nov 2023.
7.3 It was already resolved in Resolution #6.

Topic # 8: Discussion on consolidation of committees.

Discussion:
- Dr. Dinesh Gabhane presented the draft structure for consolidation of committee.

Resolution #8 : The consolidation of committees was approved unanimously

Any other agenda with the permission of the chair.

Topic # 9: Dissolution of College Development Committee

Discussion:
- Dr. Dinesh Gabhane mentioned that existing CDC was constituted on 14th May 2018 and it has tenure of five years. As the tenure is expired, the existing CDC needs to be dissolved.

Resolution #9 : It was resolved that existing CDC is dissolved w.e.f. 19th June 2023 and nomination of members for constitution of CDC will be taken care by Dr. Dinesh Gabhane till the conduction of next CDC meeting.

Topic # 10: Discussion on Strategic Plan for year 2023-28

Discussion:
- Dr. Radhika Wadhera mentioned that Strategic Plan was made for year 2018-23. She further mentioned that since the tenure of the strategic plan is expired new Strategic Plan needs to be made for year 2023-28.
- Dr. Dinesh Gabhane suggested constituting a Strategic Planning and Accountability Task Force post Annual Institute Performance Report (AIPR) presentation.

Resolution #10 : It was resolved that Strategic Planning and Accountability Task Force should be constituted post Annual Institute Performance Report (AIPR) presentation by Dr. Dinesh Gabhane.

There was no other agenda to discuss, the meeting concluded with a vote of thanks to the chair by Dr. Dinesh Gabhane.

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

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Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Date: 19/06/2023

CIRCULATION OF MINUTES

Minutes of Meeting of CDC Committee of the College held on 19th June 2023 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature (For consent)
1	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2	Mr. Sunil Jadhav	Secretary Nominee	
3	Mr. Kaustubh Gokhale	Industrialist	
4	Dr. Dinesh Gabhane	Director and Member Secretary	
5	Dr. Radhika Wadhera	IQAC Coordinator	
6	Ms. Farheen Ahmad	Member (Teaching Representative)	
7	Dr. Sunil Chavan	Educationist	
8	Ms. Jyotika Pawar	Member	

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

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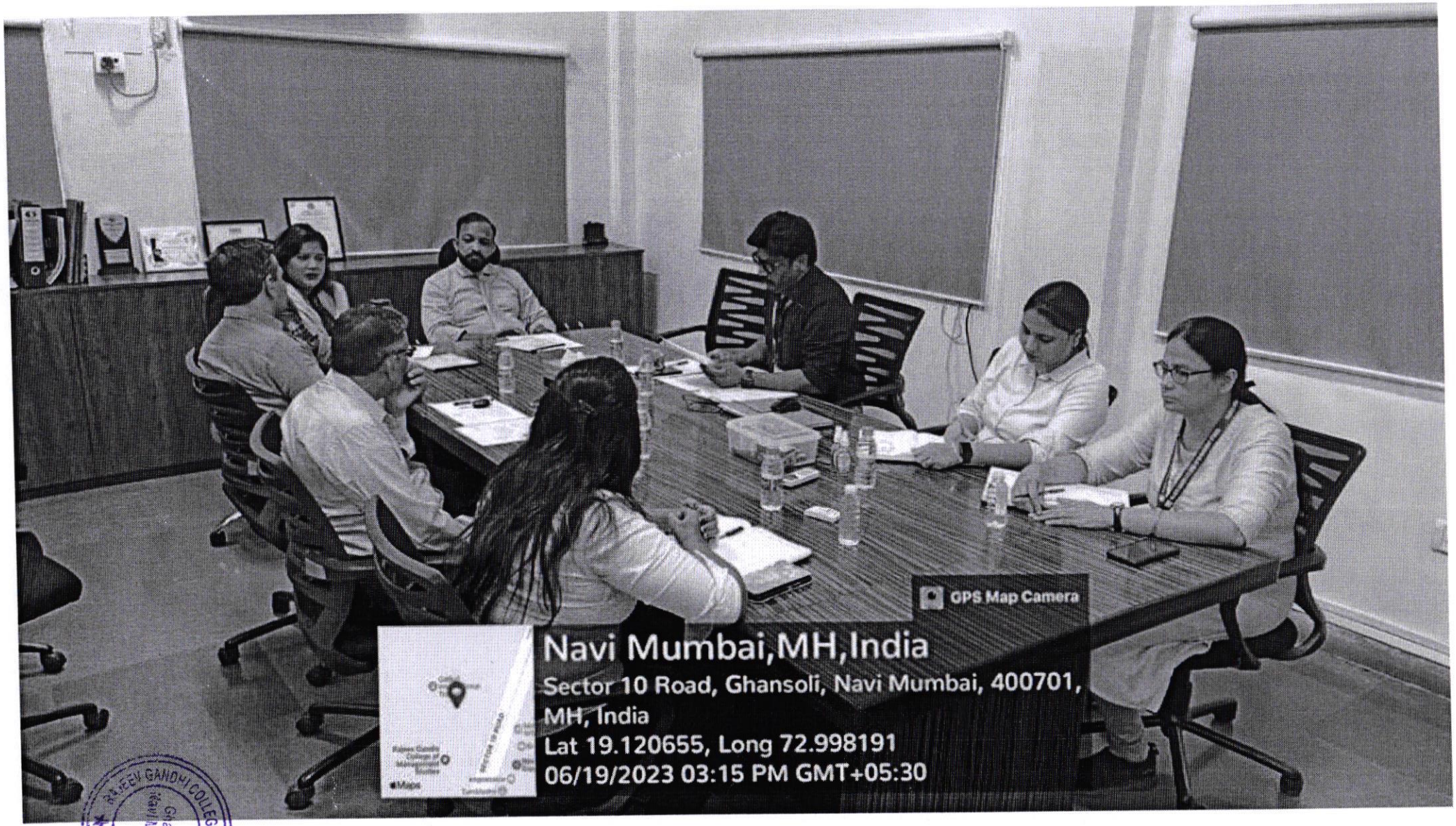
1. CDC Committee MoM File

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
Ghansoli
Navi Mumbai



Rajeev Gandhi College of Management Studies
Office of: **CDC**

ACTION REPORT OF THE CDC MEETING HELD ON 13/3/2023

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
13/03/2023	2	It was resolved that, Prof. Niyati Joshi will do graphical representation of result analysis.	Prof. Niyati Joshi	Sem-3 Result	Graphical Representation was done for Sem-3 end exams
13/03/2023	3	It was resolved that, Prof. Niyati Joshi will follow up for the hard copy of Alumni Association (Trust). Separate meeting to be set up by the Alumni Committee next week. Prof. Niyati Joshi will follow up for creation of Bank a/c of Trust.	Prof. Niyati Joshi	20/03/2023	The hard copy of Alumni Association registered as Trust is pending and therefore opening Bank a/c of Trust is also pending.
13/03/2023	4	It was resolved that, similar events will be conducted in future and Dr. Dinesh Gabhane will apply for online research journal with ISSN No.	Dr. Dinesh Gabhane	30/06/2023	Application for ISSN is under process
13/03/2023	5	It was resolved that, Dr. Radhika Wadhera will explore the options for grants for Minor/Major Research projects from college management, Government and Non-Government agencies	Dr. Radhika Wadhera	30/06/2023	Discussion on grants for Minor/Major Research projects with management and other agencies is under process
13/03/2023	7	It was resolved to hire consultants for Admission and short videos to be	Dr. Dinesh Gabhane	20/03/2023	Sandeep Kanade was hired for digital campaign and

		made of the placed students and posted on social media of RGCMS. It was also resolved that, admission advertisement budget should be increased from 2.4 lac to 4.0 lac.			admission related ads were posted on RGCMS social media handles. Testimonials/short videos of the placed students were created and made available on RGCMS website. Budget increased for admission advertisement to 4.0 lac
13/03/2023	8	It was resolved that, Dr. Dinesh Gabhane will search for consultants for exploring the patenting option of college documents.	Dr. Dinesh Gabhane	30/06/2023	Dr. Dinesh Gabhane had discussion with Patent consultant and exploring areas where patenting can be done.
13/03/2023	9	It was resolved that, Dr. Farheen will prepare and circulate a G-Form to get responses from students on college timings and report to Dr. Dinesh Gabhane.	Dr. Farheen Ahmad	20/03/2023	G-form was circulated to students and in the responses there was a tie on college timings. So, continued with old college timings.
13/03/2023	10	It was resolved that, Dr. Radhika Wadhera will start working on NBA pre-qualifier post June 15th 2023.	Dr. Radhika Wadhera	15/06/2023	Applying for NBA pre-qualifier is under process.
13/03/2023	11	It was resolved that, Dr. Dinesh Gabhane will invite applications (online/offline) for filling the position of librarian.	Dr. Dinesh Gabhane	30/03/2023	One candidate is identified for the post of librarian. Appointment is under process.
13/03/2023	12	It was resolved that Dr. Dinesh Gabhane and Dr. Radhika Wadhera will apply next week for PhD Supervisor of Mumbai University	Dr. Dinesh Gabhane & Dr. Radhika Wadhera	20/03/2023	Dr. Dinesh Gabhane & Dr. Radhika Wadhera have applied for PhD Supervisor of Mumbai University in Management subject
13/03/2023	13	It was resolved that, Dr.	Dr. Dinesh	31/03/202	RGCMS has

		Dinesh Gabhane will explore options in developing Value Added Programs/ Collaborative VAP with companies and certificates from Foreign colleges and vendors for providing ERP.	Gabhane	3	collaborated with SATAVA ENGINEERING PVT. LTD. for Training on SOFT SKILLS. RGCMS has benefited with industrial training amounting Rs. 1.5 lac.
13/03/2023	14	It was resolved that, Mr. Sunil Jadhav will present this matter in JNI Trust meeting and request to mitigate the salary issue, by providing liquidity.	Dr. Dinesh Gabhane	31/03/2023	Salary of Teaching and Non-Teaching is regularized from April 2023.

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

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Director
Rajiv Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2022-23 **Date**: 27/02/2023

NOTICE

To,
All Committee members,

Subject: CDC Meeting

Dear all,
Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 13/03/2023
Time: 1:00 pm to 2:00 pm
Venue: RGCMS Board Room

Agenda:

1. Reading of the action taken report of the meeting held on 3rd October 2022.
2. Discussion on Sem-2 result of batch 2021-23
3. Discussion on re-composition of Alumni Association committee members and conduction of Alumni Event
4. Review of Research Conference conducted in Dec. 2022
5. Discussion on Research Grant for Minor/ Major Research project
6. Discussion on Admission Strategy for AY 2023-24
7. Review of NAAC first cycle result and setting of developmental goals for AQAR
8. Discussion on College Timings
9. Discussion on NBA/NIRF
10. Hiring of Non-Teaching Staff
11. Registration of Approved faculty for Ph.D. Supervisor of Mumbai University
12. Any other agenda with the permission of the chair

Dr. Dinesh Gabhane
(Member Secretary- CDC)
Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

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Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Ref No: RGCMS/CDC/MoM/2022-23 **Date**: 13/03/2023

MINUTES OF MEETING

Date and Time: 13th March 2023 from 1:00 pm to 2:00 pm **Location:** Board Room

Attendees:

Members Present		Members Absent
• Ms. Ashvini Jadhav • Ms. Sharmishtha Jadhav • Mr. Sunil Jadhav • Dr. Dinesh Gabhane • Dr. Radhika Wadhera	• Ms. Farheen Ahmad • Ms. Jyotika Pawar • Dr. V. P. Patil • Mr. Koustubh Gokhale	• Mr. V. M. Jadhav • Dr. Sunil Jadhav

Minutes of Meeting and Resolutions

Topic # 1: Reading of the action taken report of the meeting held on 3rd October 2022.

Discussion: Dr. Dinesh Gabhane read the action report.

Resolution #1 : Action taken report of the meeting held on 3rd October 2022 was unanimously approved.

Topic # 2: Result Analysis Sem-2 (Batch 2021-23) (EXAM)

Discussion:
- Dr. Dinesh Gabhane presented the result analysis of Sem-2 (batch 2021-23). It was analyzed that 57 female students (out of 58) passed and 50 male students (out of 53) passed in Semester-2 exam.
- Mr. Sunil Jadhav suggested that graphical representation of result analysis should be done.

Resolution #2 : It was resolved that, Prof. NIyati Joshi will do graphical representation of result analysis. Result analysis will be sent for final approval in Governing Body meeting.

Topic # 3 Re-composition of Alumni Association Committee Members and conduction of Alumni Meet (ALUMNI)

Discussion:
- Dr. Radhika Wadhera proposed that there should be only alumni in the executive body of the Alumni association in order to keep it independent.

Resolution #3 : It was resolved that, Prof. Niyati Joshi will follow up for the hard copy of Alumni Association (Trust). Separate meeting to be set up by the Alumni Committee next week. Prof. Niyati Joshi will follow up for creation of Bank a/c of Trust. Same will be sent for final approval in Governing Body meeting.

Topic # 4: Review of Research Conference conducted in Dec 2022. (R&D)

Discussion:
- Dr. Dinesh Gabhane presented the report on Virtual National Conference held in Dec 2022. The number of registrations was 110.
- Ms. Ashvini Jadhav suggested that we should attract registrations from Foreign Nationals in future events.
- Dr. Dinesh Gabhane suggested that RGCMS should apply for online journal with ISSN No. for publication of research articles of faculty, research scholars and students.

Resolution #4 : It was resolved that, similar events will be conducted in future and Dr. Dinesh Gabhane will apply for online research journal with ISSN No.

Topic # 5: Discussion on Research Grant for Minor/ Major Research project (R&D)

Discussion:
- Dr. Radhika Wadhera proposed on Minor/ Major Research project grants from college management, Government and Non-Government agencies.

Resolution #5 : It was resolved that, Dr. Radhika Wadhera will explore the options for grants for Minor/Major Research projects from college management, Government and Non-Government agencies. Also, Dr. Radhika Wadhera will set up separate meeting. Same will be sent for final approval in Governing Body meeting.

Topic # 6: Admission Strategy review (AY 2023-24) (Admission)

Discussion:
- The social media promotion strategy was discussed. Sandeep Kanade is hired for the same.
- Mrs. Sharmishtha Jadhav suggested hiring consultants for admission.
- Ms. Ashvini Jadhav suggested that the budget for the admission advertisement should be increased.
- Dr. Dinesh Gabhane suggested that short videos of the placed students to be made and posted on social media of RGCMS.

Resolution # 6: It was resolved to hire consultants for Admission and short videos to be made of the placed students and posted on social media of RGCMS. It was also resolved that, admission advertisement budget should be increased from 2.4 lac to 4.0 lac.

Topic # 7: Review of NAAC first cycle result and setting of developmental goals for AQAR. (IQAC)

Discussion:
- Dr. Radhika Wadhera presented the SWOC analysis from the NAAC report. Mr. Kaustubh Gokhale suggested patenting our SOP and strategic plan documents.
-

Resolution #7 : It was resolved that, Dr. Dinesh Gabhane will search for consultants for exploring the patenting option of college documents.

Topic # 8: Discussion on College Timings (APRC)

Discussion:
- Dr. Dinesh Gabhane proposed the change in college timing which may increase the attendance and engagement of the students and hence their performance in exams.

Resolution # 8: It was resolved that, Dr. Farheen will prepare and circulate a G-Form to get responses from students on college timings and report to Dr. Dinesh Gabhane.

Topic #9: Discussion on NBA/NIRF (IQAC)

Discussion:
- Dr. V.P. Patil suggested that in order to comply with AICTE requirement of having NBA accreditation of courses, RGCMS should apply for NBA.

Resolution # 9: It was resolved that. DR. Radhika Wadhera will start working on NBA pre-qualifier post June 15th 2023.

Topic # 10: Hiring of Non-Teaching Staff

Discussion:
- Dr. Dinesh Gabhane proposed hiring of librarian.

Resolution # 10: It was resolved that, Dr. Dinesh Gabhane will invite applications (online/offline) for filling the position of librarian.

Topic # 11: Registration of Approved faculty for PhD Supervisor of Mumbai University.

Discussion:
- Mr. Sunil Jadhav suggested that registration of Approved faculty for PhD Supervisor of Mumbai University will benefit RGCMS for getting PhD Supervisor for upcoming research Centre at RGCMS.

Resolution #11 : It was resolved that Dr. Dinesh Gabhane and Dr. Radhika Wadhera will apply next week for PhD Supervisor of Mumbai University

Any other agenda with the permission of the chair.

Topic # 12: Discussion on Value Added Programs/ Collaborative VAP/ERP

Discussion:

- Mr. Sunil Jadhav suggested developing Value Added Programs/ Collaborative VAP with companies and certificates from foreign colleges.
- Dr. Radhika Wadhera suggested implementing ERP for Office and Accounts.

Resolution # 12: It was resolved that, Dr. Dinesh Gabhane will explore options in developing Value Added Programs/ Collaborative VAP with companies and certificates from Foreign colleges and vendors for providing ERP.

Topic # 13: Discussion on salary issues in last financial year (2022-23)

Discussion:

- Dr. Gabhane mentioned that due to cash flow issues and irregular receipts of scholarship reimbursement from Government as well as fee from students due to Covid aftereffect, salaries were disbursed irregularly, causing inconvenience to staff members. He also mentioned that although complete salaries were disbursed by March 2023 for Financial year 2022-23, through payments of arrears, but suggested that efforts should be taken to pay regular salary per month.
- Mr. Sunil Jadhav mentioned that there are several lawsuits pending against Government of Maharashtra and India (Social welfare Department) to reimburse the scholarship on timely manner as per various GR issued by Government. However, he mentioned that in order to mitigate the cash flow issue, parent trust will try to provide liquidity as and when needed to regularize salaries every month going forward.

Resolution # 13: It was resolved that, Mr. Sunil Jadhav will present this matter in JNI Trust meeting and request to mitigate the salary issue, by providing liquidity.

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RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

Rajeev Gandhi College of Management Studies

Office of: **College Development Committee**

Date: 13/03/2023

CIRCULATION OF MINUTES

Minutes of Meeting of CDC Committee of the College held on 13th Mar 2023 are circulated amongst its following members for their kind comment/consent and necessary action.

Sr. No.	Name	Designation	Signature (For consent)
1	Mrs. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2	Mr. Sunil Jadhav	Secretary Nominee	
3	Ms. Sharmishtha Jadhav	Educationist	
4	Mr. Kaustubh Gokhale	Industrialist	
5	Dr. Dinesh Gabhane	Director and Member Secretary	
6	Dr. Radhika Wadhera	IQAC Coordinator	
7	Ms. Farheen Ahmad	Member (Teaching Representative)	
8	Dr. V. P. Patil	Educationist	
9	Ms. Jyotika Pawar	Member (Non-teaching Representative)	

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
Ghansoli
Navi Mumbai

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1. CDC Committee MoM File

Rajeev Gandhi College of Management Studies
Office of: **CDC**

ACTION REPORT OF THE CDC MEETING HELD ON 3/10/2022

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
3-10-2022	2	Resolved that the CDC unanimously approved the result of Sem-4 (Batch 2020-22) and suggested to conduct remedial/make-up classes for failed students. It will be sent to GB for final approval.	Prof. Niyati Joshi	Before the conduction of Sem-4 ATKT exam for batch 2020-22.	The provision is made for remedial classes of failed students. Students didn't turn up for the remedial classes.
3-10-2022	3	Resolved that the CDC unanimously approved the Institute Annual Performance Report (AIPR) of AY 2021-22 and Strategic plan status and suggested to increase no. of activities across committees.	To all committee coordinators	During AY 2022-23	Committee coordinators started working on the planning for activities in their respective committees.
3-10-2022	4	Resolved that the CDC unanimously approved the SSR, DVV, and mentioned that criteria holders should complete their work assigned for NAAC before the peer team visit.	To all criteria holders of NAAC	Before the NAAC peer team visit	Criteria holders completed their work assigned.
3-10-2022	5	Resolved that the CDC unanimously approved the FPAR of faculty for academic year 2021-22 and it will be disseminated to faculty members.	To Dr. Dinesh Gabhane/ Ms. Jyotika Pawar	With immediate effect	Dr. Dinesh Gabhane disseminated FPAR to faculty members.

3-10-2022	6	Resolved that the CDC unanimously approved committee manual presented by IQAC without any changes and it will be disseminated to all staff members.	To all staff members	With immediate effect	Dr. Radhika Wadhera disseminated committee manual to all staff members.
3-10-2022	7	Resolved that the CDC unanimously approved SOP Manual presented by IQAC and it will be disseminated to all staff members.	To all staff members	With immediate effect	Dr. Radhika Wadhera disseminated SOP Manual to all staff members.

Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
Ghansoli
Navi Mumbai

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1. CDC MoM File

Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2022-23 **Date**: 26/09/2022

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,
Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 03/10/2022

Time: 4:00 pm

Venue: RGCMS Board Room

Agenda:

1. Reading of minutes and action taken report of CDC meeting held on 22nd August 2022
2. Review of result of Sem-4 (Batch 2020-22)
3. Review of Institute Annual Performance Report AY 2021-22 and Strategic Plan
4. Review of SSR, DVV, work assigned
5. Review of FPAR
6. Review of Committee Manual
7. Review of SOP Manual
8. Any other agenda with the permission of the chair

Dr. Dinesh Gabhane
(Member Secretary- CDC)
Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

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1. CDC Notice File

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.

MINUTES OF MEETING
OF
COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 3rd October 2022 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	**Name**	**Designation**
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Ms. Sharmishtha Jadhav	Educationist
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. Sunil Chavan	Educationist
6)	Mrs. Jyotika Pawar	Member (Non-Teaching Representative)
7)	Dr. Radhika Wadhera	IQAC Coordinator

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 22nd August 2022.

Discussion:
- Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 22nd August 2022.

Resolution # 1: Minutes and action taken report of CDC meeting held on 22nd August 2022 was unanimously approved.

Topic # 2: Review of result of Sem-4 (Batch 2020-22)

Discussion:
- Dr. Dinesh Gabhane presented the result of sem-4 batch 2020-22 and mentioned that the exam was conducted in offline mode. Out of 56 students 54 students were passed.
- Mr. Sunil Jadhav proposed to conduct remedial/make-up classes for failed students.
- Ms. Sharmishtha Jadhav seconded the proposal.

Resolution # 2: Resolved that the CDC unanimously approved the result of Sem-4 (Batch 2020-22) and suggested to conduct remedial/make-up classes for failed students. It will be sent to GB for final approval. (COPY ATTACHED).

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.

Topic # 3: Review of Institute Annual Performance Report of AY 2021-22 and Strategic plan Status.

Discussion:
- Dr. Radhika Wadhera presented the Institute Annual Performance Report of AY 2021-22.
- Mr. Sunil Jadhav proposed that committee coordinators should conduct activities in their committees in online mode or hybrid mode going forward.
- Dr. Sunil Chavan seconded the proposal and emphasize on increase in no. of activities across committees.
- Dr. Radhika Wadhera presented the Strategic Plan and updated the objectives as P, I & M.

Resolution # 3:
- Resolved that the CDC unanimously approved the Institute Annual Performance Report (AIPR) of AY 2021-22 and Strategic plan status and suggested to increase no. of activities across committees. It will be sent to GB for final approval. (COPY ATTACHED).

Topic # 4: Review of SSR, DVV, work assigned

Discussion:
- Dr. Radhika Wadhera presented the SSR and DVV clarifications for NAAC.
- She also presented the work assigned to staff related to the NAAC criteria.

Resolution # 4: Resolved that the CDC unanimously approved the SSR, DVV, and mentioned that criteria holders should complete their work assigned for NAAC before the peer team visit. It will be sent to GB for final approval. (COPY ATTACHED).

Topic # 5: Review of FPAR

Discussion:
- Dr. Dinesh Gabhane presented the changes in FPAR which is in use for AY 2020-21.

Resolution # 5: Resolved that the CDC unanimously approved the FPAR of faculty for academic year 2021-22 and it will be disseminated to faculty members. It will be sent to GB for final approval. (COPY ATTACHED).

Topic # 6: Review of Committee Manual

Discussion:
- Dr. Radhika Wadhera presented the Committee Manual. She mentioned that no change is required in committee manual.

Resolution # 6: Resolved that the CDC unanimously approved committee manual presented by IQAC without any changes and it will be disseminated to all staff members. It will be sent to GB for final approval. (COPY ATTACHED).

Topic# 7 : Review of SOP Manual

Discussion:
- Dr. Radhika Wadhera presented the SOP Manual and suggested changes.
- Ms. Sharmishtha Jadhav emphasized on its implementation and dissemination to

all staff.

Resolution #7: Resolved that the CDC unanimously approved SOP Manual presented by IQAC and it will be disseminated to all staff members.

As there was no other item to discuss, the Meeting concluded with vote of thanks to the chair by Dr. Radhika Wadhera.

Dr. Dinesh Gabhane
(Member Secretary- CDC)
Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
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Ghansoli
Navi Mumbai

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Director
Rajiv Gandhi College Of Management Studies
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RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.

Date: 03/10/2022

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 3rd October 2022 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	**Name**	**Designation**	**Signature (Consent for Approval)**
1)	Mrs. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Mrs. Sharmishtha Jadhav	Educationist	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
5)	Dr. Sunil Chavan	Educationist	
6)	Mrs. Jyotika Pawar	Member (Non-Teaching Representative)	
7)	Dr. Radhika Wadhera	IQAC Coordinator	

Dr. Dinesh Gabhane
Member Secretary-CDC

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Office of: **CDC**

ACTION REPORT OF THE CDC MEETING HELD ON 22/8/2022

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
22-8-2022	4	Resolved that, Dr. Dinesh Gabhane will apply for Research Centre for AY 2023-24 when the window for registration will open. He will nominate the members for RAC and constitute it in the next 15 days. An application fee of Rs. 2.4 lac to be paid to UoM for Research Centre is approved and the same will be sent to the Governing body for final approval.	Dr. Dinesh Gabhane	September 2022	Applied for PHD Research Centre in September 2022 and also RAC committee is constituted.

Dr. Dinesh Gabhane
Director and Member Secretary

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Director
Rajeev Gandhi College Of Management Studies
Plot No. 1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2022-23 **Date**: 15/08/2022

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,

Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 22/8/2022

Time: 4:00 pm

Venue: RGCMS Board Room

Agenda:

1. Welcome of members, Reading of minutes and action taken report of CDC meeting held on 30th May 2022.
2. Finalization of Budget for AY 2022-23.
3. Review of result of Sem-2 (Batch 2021-23)
4. Discussion on applying for a Ph. D. Research Centre in Management
5. Any other agenda with the permission of the chair

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Dr. Dinesh Gabhane
(Member Secretary- CDC)

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RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
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MINUTES OF MEETING
OF
COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 22nd August 2022 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	**Name**	**Designation**
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Mr. Sunil Jadhav	Secretary Nominee
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. Sunil Chavan	Educationist
6)	Dr. V. P. Patil	Educationist
7)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)
8)	Dr. Radhika Wadhera	IQAC Coordinator
9)	Mr. Koustubh Gokhale	Industrialist

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 30th May 2022.

Discussion: Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 30th May 2022.

Resolution # 2: CDC unanimously approved the minutes and action taken report of CDC meeting held 30th May 2022.

Topic # 2: Finalization of Budget for AY 2022-23.

Discussion:
- Dr. Dinesh Gabhane has presented the budget for AY 2022-23 which was arrived at after having discussion with all committee coordinators and considering previous year utilization of budget. (See Attachment)
- He proposed to increase the budget as in the AY 2022-23 considering possibility of full admission and also RGCMS will apply for NAAC accreditation in the month of November 2022.
- Ms. Ashvini Jadhav seconded the proposal and emphasized on increase in budget for Infrastructure maintenance.

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.

Resolution # 2: Proposed Budget for AY 2022-23 was unanimously approved and sent for final approval to GB.

Topic # 3: Review of result of Sem-2 (Batch 2021-23)

Discussion:
- Dr. Dinesh Gabhane presented the result of Sem-2 (Batch 2021-23) to CDC and mention that the exams were conducted offline mode as suggested by Mumbai University. The result of Sem-2 batch 20221-23 is satisfactory as out of 114 students 111 students passed.

Resolution # 3: CDC unanimously approved the result of Sem-2 (Batch 2021-23) (COPY ATTACHED).

Topic # 4: Discussion on applying for a Ph.D. Research Centre in Management.

Discussion:
- Ms. Ashvini Jadhav proposed to apply for Ph.D. Research Centre in Management in the academic year 2023-24.
- Dr. Dinesh Gabhane seconded the proposal and suggested forming a Research Advisory Committee (RAC). Dr. Dinesh Gabhane mentioned that the application fee to be paid to UoM for Research Centre is 2.4 lac.
- Dr. V. P. Patil suggested purchasing plagiarism software as well as books related to research from reputed publishers.
- Mr. Sunil Jadhav seconded the proposal and mentioned that a separate research lab should be created with in the library for research work.

Resolution # 4: Resolved that, Dr. Dinesh Gabhane will apply for Research Centre for AY 2023-24 when the window for registration will open. He will nominate the members for RAC and constitute it in the next 15 days. An application fee of Rs. 2.4 lac to be paid to UoM for Research Centre is approved and the same will be sent to the Governing body for final approval.

As there was no other item to discuss, the Meeting concluded with a vote of thanks to the chair by Dr. Radhika Wadhera.

RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

Dr. Dinesh Gabhane
Member Secretary-CDC
Director
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GHANSOLI, NAVI MUMBAI-400701.

Date: 22/08/2022

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 22nd August 2022 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	**Name**	**Designation**	**Signature (Consent for Approval)**
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Mr. Sunil Jadhav	Secretary Nominee	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
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RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES Ghansoli Navi Mumbai

Dr. Dinesh Gabhane
Member Secretary-CDC

Director
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Office of: **CDC**

ACTION REPORT OF THE CDC MEETING HELD ON 30/5/2022

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
30-5-2022	2	Resolved that the National Industrial visit for students should be conducted in the first week of January 2023 and the destination will be Kullu-Manali-Amritsar.	Ms. Farheen Ahmad	January 2023	Information shared with students regarding national visit to Kullu-Manali-Amritsar and tour operator Travel Master was finalized.
30-5-2022	3	Resolved that the NAAC Accreditation process will be initiated for the academic year 2017-18 to 2021-22.	Dr. Dinesh Gabhane and Dr. Radhika Wadhera	November 2022	Preparation of documents as per the NAAC criteria is initiated and also infrastructure requirement is taken care of.

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Dr. Dinesh Gabhane
Director and Member Secretary

Director
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Director
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