



Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2021-22

Date: 23/05/2022

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,

Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 30/05/2022

Time: 4:00 pm

Venue: RGCMS Board Room

Agenda:

1. Reading of minutes and action taken report of CDC meeting held on 21ST March 2022
2. Discussion on conduction of National Industrial visit for students
3. Discussion on NAAC Accreditation process
4. Any other agenda with the permission of the chair



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1. CDC Notice File

D. Dinesh Gadhane
Dr. Dinesh Gadhane
(Member Secretary - CDC)
Director

Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701



RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES GHANSOLI, NAVI MUMBAI-400701.

MINUTES OF MEETING OF COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 30th May 2022 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	Name	Designation
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Mr. Sunil Jadhav	Secretary Nominee
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. Sunil Chavan	Educationist
6)	Dr. V. P. Patil	Educationist
7)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)
8)	Dr. Radhika Wadhera	IQAC Coordinator

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 21st March 2022.

Discussion: Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 21st March 2022.

Resolution # 1: CDC unanimously approved the minutes and action taken report of CDC meeting held 21st March 2022.

Topic # 2: Discussion on conduction of National Industrial visit for students

Discussion:

- Dr. Dinesh Gabhane proposed the venue for conduction of National Industrial visit for students- Kullu-Manali-Amritsar. He mentioned that the National IV will be conducted in the month of Jan 2023 first week. He also mentioned that Travel Master has provided the quotation amt. Rs. 9700/- per student.
- Ms. Farheen Ahmad seconded the proposal and mentioned that no academic activity will get affected due to National IV.

Resolution # 2: Resolved that the National Industrial visit for students should be conducted in the first week of January 2023 and the destination will be Kullu-Manali-Amritsar.

Topic # 3: Discussion on NAAC Accreditation process



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

- Discussion:
- Dr. Dinesh Gabhane proposed that RGCMS should apply for NAAC accreditation for the academic year 2017-18 to 2021-22 as AICTE has made compulsory to all technical institutes to get accredited on or before EOA process of AY 2023-24.
 - Mr. Sunil Jadhav seconded the proposal and asked about how much time required preparing for NAAC.
 - Dr. Dinesh Gabhane mentioned that 3-4 months are sufficient to apply for NAAC and submission of SSR.

Resolution # 3: Resolved that the NAAC Accreditation process will be initiated for the academic year 2017-18 to 2021-22.

As there was no other item to discuss, the Meeting concluded with vote of thanks to the chair by Dr. Radhika Wadhwa.



D. Gabhane
Dr. Dinesh Gabhane
Member Secretary-CDC

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

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**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

Date: 30/05/2022

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 30th May 2022 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	Name	Designation	Signature (Consent for Approval)
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Mr. Sunil Jadhav	Secretary Nominee	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
5)	Dr. Sunil Chavan	Educationist	
6)	Dr. V. P. Patil	Educationist	
7)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)	
8)	Dr. Radhika Wadhera	IQAC Coordinator	

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1. CDC MoM File



Dr. Dinesh Gabhane
Member Secretary-CDC

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

Office of
the Secretary of the
Department of
Education





Rajeev Gandhi College of Management Studies
Office of: CDC

ACTION REPORT OF THE CDC MEETING HELD ON 21/3/2022

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
21-3-2022	2	Resolved that the CDC unanimously approved the Academic Audit Report presented by IQAC. It is resolved that efforts should be taken to document the work as per the guidelines provided by respective accreditation agency.	Dr. Radhika Wadhwa	Till the date of applying for accreditation	Created few documents as per the guidelines of NAAC and remaining documents are in progress.
21-3-2022	3	It was resolved that Registration of RGCMS Alumni Association will be processed and Dr. Dinesh Gabhane will finalize members in the executive body of RGCMS alumni association in consultation with the CDC members.	Dr. Dinesh Gabhane	End of AY 2021-22	Executive body members were finalized and process to register Alumni Association as trust is initiated.

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Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli
Navi Mumbai - 400 704



Director
 Faculty College of Management Studies
 Plot No. 1, Sector 10, Gurgaon
 Haryana - 122002



Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2021-22

Date: 14/03/2022

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,

Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 21/03/2022

Time: 4:00 pm

Venue: RGCMS Board Room

Agenda:

1. Welcome of members, Reading of minutes and action taken report of CDC meeting held on 22nd November 2021
2. Discussion on Academic Audit Report AY 2021-22
3. Discussion on Registration of RGCMS Alumni Association
4. Review of result of Sem-3 (Batch 2020-22)
5. Any other agenda with the permission of the chair

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Dr. Dinesh Gabhane
(Member Secretary- CDC)

Director

Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

**MINUTES OF MEETING
OF
COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF
MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI**

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 21st March 2022 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	Name	Designation
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Mr. Sunil Jadhav	Secretary Nominee
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. Sunil Chavan	Educationist
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)
7)	Dr. Radhika Wadhwa	IQAC Coordinator
8)	Mr. Koustubh Gokhale	Industrialist

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 22nd November 2021.

Discussion: Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 22nd November 2021.

Resolution # 1: CDC unanimously approved the minutes and action taken report of CDC meeting held 22nd November 2021.

Topic # 2: Discussion on Academic Audit Report AY 2021-22

Discussion:

- Dr. Radhika Wadhwa presented the Report of Academic Audit which was conducted on 15th & 16th March 2022. She mentioned that Dr. Brijesh Sharma and Dr. Debjani Banerjee from Swami Vivekananda Institute of Management Studies, Chembur were the auditors.
- Mr. Sunil Jadhav proposed to organize the documents as per the guidelines/criteria provided by accreditation agency.
- Dr. Dinesh Gabhane seconded the proposal.

Resolution # 2: Resolved that the CDC unanimously approved the Academic Audit Report presented by IQAC. It is resolved that efforts should be taken to document the work as per the guidelines provided by respective accreditation agency.



RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES GHANSOLI, NAVI MUMBAI-400701.

Topic # 3: Discussion on Registration of RGCMS Alumni Association

- Discussion:
- Dr. Dinesh Gabhane proposed to register RGCMS Alumni Association as Trust in order to comply with accreditation and to establish a cordial relationship with Alumni which will strengthen Institute-Industry Interface.
 - Mr. Sunil Jadhav seconded the proposal and mention that first society will be formed in the name of RGCMS Alumni Association and later trust. He emphasized on alumni contribution through their engagement in placement drive, seminar, training, project viva-voce etc.
 - Ms. Ashvini Jadhav suggested that Dr. Dinesh Gabhane should finalize the members in the executive body of RGCMS alumni association in consultation with the CDC members.


Resolution # 3: It was resolved that Registration of RGCMS Alumni Association will be processed and Dr. Dinesh Gabhane will finalize members in the executive body of RGCMS alumni association in consultation with the CDC members.

Topic # 4: Review of result of Sem-3 (Batch 2020-22)

- Discussion:
- Dr. Dinesh Gabhane presented the result of Sem-3 (Batch 2020-22) to CDC and mention that the exams were conducted online with MCQS as suggested by Mumbai University. The result of Sem-3 batch 2020-22 is satisfactory as out of 55 students 54 students passed.

Resolution # 4: Resolved that the CDC unanimously approved the result of Sem-3 (Batch 2020-22) (COPY ATTACHED).

As there was no other item to discuss, the Meeting concluded with vote of thanks to the chair by Dr. Radhika Wadhwa.


Dr. Dinesh Gabhane
Member Secretary, CDC

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
Navi Mumbai - 400 701



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**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

Date: 21/03/2022

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 21st March 2022 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	Name	Designation	Signature (Consent for Approval)
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Mr. Sunil Jadhav	Secretary Nominee	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
5)	Dr. Sunil Chavan	Educationist	
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)	
7)	Dr. Radhika Wadhwa	IQAC Coordinator	
8)	Mr. Koustubh Gokhale	Industrialist	

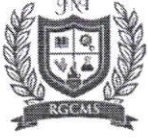


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Dr. Dinesh Gabhane
Member Secretary-CDC

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
Navi Mumbai - 400 701




Rajeev Gandhi College of Management Studies
Office of: CDC

ACTION REPORT OF THE CDC MEETING HELD ON 22/11/2021

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
22-11-2021	2	CDC unanimously approved the Admission Strategy for academic year 2021-22. It was resolved to continue with cold callings and social media campaign till the end of admission process.	DR. Dinesh Gabhane	Till the end of admission process for AY 2021-22	Cold callings done by admission committee and social media campaign were conducted on college social media handles resulted into 114 admissions.




Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector 8, Ghansoli,
Navi Mumbai - 400 701

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Director
Faculty of Education
University of Toronto
100-101



Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2021-22

Date: 15/11/2021

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,

Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 22/11/2021

Time: 4:00 pm

Venue: RGCMS Board Room

Agenda:

1. Reading of minutes and action taken report of CDC meeting held on 9th August 2021
2. Discussion on Admission Strategy for academic year 2021-22
3. Review of result of Sem-2 (Batch 2020-22)
4. Any other agenda with the permission of the chair

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Dr. Dinesh Gabhane
(Member Secretary- CDC)

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
Navi Mumbai - 400 701



RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES GHANSOLI, NAVI MUMBAI-400701.

MINUTES OF MEETING OF COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 22nd November 2021 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	Name	Designation
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Ms. Sharmishtha Jadhav	Educationist
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. V. P. Patil	Educationist
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)
7)	Dr. Radhika Wadhera	IQAC Coordinator
8)	Mr. Koustubh Gokhale	Industrialist

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 9th August 2021.

Discussion: Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 9th August 2021.

Resolution # 1: CDC unanimously approved the minutes and action taken report of CDC meeting held 9th August 2021.

Topic # 2: Discussion on Admission Strategy for academic year 2021-22.

Discussion:

- Dr. Dinesh Gabhane presented the admission strategy to CDC and mentioned that this year i.e. AY 2021-22 the admission process is also delayed because of pandemic but RGCMS has received good no. of enquires through the efforts like social media campaigning, RGCMS website and cold calling which will result in more than 100 admissions.
- Ms. Ashvini Jadhav shows her satisfaction and suggested to continue with cold callings and social media campaign till the end of admission process.

Resolution # 2: CDC unanimously approved the Admission Strategy for academic year 2021-22. It was resolved to continue with cold callings and social media campaign till the end of admission process.



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**


Topic # 3 Review of result of Sem-2 (Batch 2020-22)

Discussion: • Dr. Dinesh Gabhane presented the result of Sem-2 (Batch 2020-22) to CDC and mention that the exams were conducted online with MCQS as suggested by Mumbai University. The result of Sem-2 batch 2020-22 is satisfactory as out of 55 students 55 students passed.

Resolution # 3: CDC unanimously approved result of Sem-2 (Batch 2020-22). (COPY ATTACHED)

As there was no other item to discuss, the Meeting concluded with vote of thanks to the chair by Dr. Radhika Wadhwa.




Dr. Dinesh Gabhane
Member Secretary-CDC

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701

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**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

Date: 22/11/2021

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 22nd November 2021 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	Name	Designation	Signature (Consent for Approval)
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Ms. Sharmishtha Jadhav	Educationist	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
5)	Dr. V. P. Patil	Educationist	
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)	
7)	Dr. Radhika Wadhera	IQAC Coordinator	
8)	Mr. Koustubh Gokhale	Industrialist	



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**Dr. Dinesh Gabhane
Member Secretary-CDC**

Director

Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
Navi Mumbai - 400 701



Rajeev Gandhi College of Management Studies
Office of: CDC

ACTION REPORT OF THE CDC MEETING HELD ON 22/11/2021

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
22-11-2021	2	CDC unanimously approved the Admission Strategy for academic year 2021-22. It was resolved to continue with cold callings and social media campaign till the end of admission process.	DR. Dinesh Gabhane	Till the end of admission process for AY 2021-22	Cold callings done by admission committee and social media campaign were conducted on college social media handles resulted into 114 admissions.

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1. CDC MoM File




Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
Navi Mumbai - 400 701

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Director
Federal Bureau of Investigation
Washington, D.C.





Rajeev Gandhi College of Management Studies
Office of: CDC

ACTION REPORT OF THE CDC MEETING HELD ON 09/08/2021

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
09-08-2021	5	Resolved that the online lectures during COVID were smoothly conducted and faculty members have been provided with computers to work from home/conduction of lectures. Digital pen tablet is provided to faculty members for effective conduction of online lectures for quantitative subjects.	Dr. Dinesh Gabhane	With immediate effect	Digital pen tablet and desktop computers were provided to the faculty whoever has requested to conduct online lectures from home.
09-08-2021	6	Resolved that Grievance Redressal Cell (GRC) will be formed as per the guidelines of AICTE and Dr. Dinesh Gabhane will take care of its constitution.	Dr. Dinesh Gabhane	31st Oct 2021	Grievance Redressal Cell (GRC) was constituted in college on 11th Oct 2021 for service related matters of staff and also link is provided on website for the same.
09-08-2021	7	Resolved that the New joiner 30-60-90 checklist need no further modification. It was decided to have a clear rubric for performance goals and objectives for any new faculty joining and it should be tracked every	Dr. Radhika Wadhera	With immediate effect	Rubrics for new joiner 30-60-90 checklist were drafted and will be implemented for new joining of faculty.

		30, 60 and 90 days. (COPY ATTACHED)			
09-08-2021	9	Resolved that RGCMS will apply for University of Mumbai Ph.D. Research Centre and PG registration/recognition of UGC approved faculty should be initiated. Dr. Dinesh Gabhane will do the needful.	Dr. Dinesh Gabhane	Applying for University of Mumbai Ph.D. Research Centre till 30th Sept 2022 and Applying for PG registration/recognition of UGC approved faculty till 30th June 2022.	In process



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1. CDC MoM File

D. Gabhane
Dr. Dinesh Gabhane
 Director and Member Secretary

Director
 Rajeev Gandhi College Of Management Studies
 Plot No.1, Sector -8, Ghansoli,
 Navi Mumbai - 400 701



Director
Faculty of Management Studies
60 St. George Street, 6th Floor
Toronto, Ontario M5S 1A5



Rajeev Gandhi College of Management Studies
Office of: **College Development Committee**

Ref No.: RGCMS/CDC/Notice/2021-22

Date: 02/08/2021

NOTICE

To,

All Committee members

Subject: CDC Meeting

Dear all,

Meeting on the below mentioned agenda is scheduled as:

Date of meeting: 09/08/2021

Time: 4:00 pm

Venue: G-Meet


Agenda:

1. Reading of minutes and action taken report of CDC meeting held on 28th May 2021
2. Finalization of Budget for AY 2021-22.
3. Discussion on Developmental goals presented by IQAC for AY 2021-22
4. Review of Institute Annual Performance Report (IAPR) for AY 2020-21 and Strategic Plan
5. Review of lecture conduction during Covid
6. Discussion on formation of Grievance Redressal Cell (GRC)
7. Review of New joiner 30-60-90 checklist
8. Review of FPAR AY 2021-22
9. Discussion on applying for Research Centre and PG registration of UGC approved faculty
10. Review of Program Exit Survey of Batch 2019-21
11. Any other agenda with the permission of the chair



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1. CDC Notice File


Dr. Dinesh Gabhane
(Member Secretary- CDC)

Director
Rajeev Gandhi College Of Management Studies
Plot No 1, Sector -8, Ghansoli
Navi Mumbai - 400 701



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

**MINUTES OF MEETING
OF
COLLEGE DEVELOPMENT COMMITTEE (CDC) OF RAJEEV GANDHI COLLEGE OF
MANAGEMENT STUDIES, GHANSOLI, NAVI MUMBAI**

The meeting of College Development Committee of Rajeev Gandhi College of Management Studies, Ghansoli, Navi Mumbai was held on 9th August 2021 at 4:00 pm in the Board Room of College.

Mrs. Ashvini Jadhav, Chairperson Nominee, presided over the meeting.

The following members were present in the meeting:

COLLEGE DEVELOPMENT COMMITTEE (CDC)		
Sr. No.	Name	Designation
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)
2)	Ms. Sharmishtha Jadhav	Educationist
3)	Dr. Dinesh Gabhane	Director- Member Secretary
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)
5)	Dr. Sunil Chavan	Educationist
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)
7)	Dr. Radhika Wadhera	IQAC Coordinator
8)	Mr. Koustubh Gokhale	Industrialist

Dr. Dinesh Gabhane, Member secretary and Director welcomed august body and with the permission of Chair started the proceedings of the meeting.

Topic # 1: Reading of minutes and action taken report of CDC meeting held on 28th May 2021.
Discussion: Dr. Dinesh Gabhane read the minutes and action taken report of CDC meeting held on 28th May 2021.

Resolution # 1: CDC unanimously approved the minutes and action taken report of CDC meeting held 28th May 2021.

Topic # 2: Finalization of Budget for AY 2021-22.
Discussion:

- Dr. Dinesh Gabhane has presented the budget for AY 2021-22 which was arrived at after having discussion with all committee coordinators and considering previous year utilization of budget. (See Attachment)
- He proposed and mentioned that due to worldwide lock down the budget for AY 2021-22 is made conservative as admission process is delayed and it will affect admission count.
- Ms. Sharmishtha Jadhav seconded the proposal and mentioned that college is operating in WFH mode/online. There is less possibility of physical conduction of activities/lectures/infrastructure development and hence conservative budget make sense.

Resolution # 2: Proposed Budget for AY 2021-22 was unanimously approved and sent for final



RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES GHANSOLI, NAVI MUMBAI-400701.

approval to GB.

- Topic # 3: Discussion on Developmental goals presented by IQAC
- Discussion:
- Dr. Radhika Wadhwa presented the Developmental goals for the academic year 2021-22.
 - Ms. Sharmishtha Jadhav shows her satisfaction about the alignment of developmental goals with the strategic plan.
 - Mr. Koustubh Gokhale seconded the proposal and suggested to emphasize on the industry-institute connect.

Resolution # 3: Resolved that the CDC unanimously approved the Developmental goals.

- Topic # 4: Review of Institute Annual Performance Report (IAPR) and strategic plan
- Discussion:
- Dr. Radhika Wadhwa presented the Institute Annual Performance Report (IAPR) and strategic plan documents. She explains the achievements done by various committees in the AY 2020-21.
 - She also presented the updating of P, I & M across various focus areas in strategic plan document for the year 2020-21.

Resolution # 4: CDC unanimously approved the Institute Annual Performance Report (IAPR) and strategic plan document. (COPY ATTACHED)

- Topic # 5: Review of lecture conduction during Covid
- Discussion:
- Dr. Dinesh Gabhane presented the status of lecture conduction during covid-19 and mentioned that lectures were conducted in online mode from home via G-Meet. Faculty are using G-Suite to make their lecture interactive. Some faculty are requesting for digital pen tablet to teach quantitative subjects and for creation of notes online.
 - Ms. Ashvini Jadhav proposed to facilitate the faculty with digital pen tablet and desktop computers.
 - Dr. Sunil Chavan seconded the proposal.

Resolution # 5: Resolved that the online lectures during COVID were smoothly conducted and faculty members have been provided with computers to work from home/conduction of lectures. Digital pen tablet is provided to faculty members for effective conduction of online lectures for quantitative subjects.

- Topic # 6: Discussion on formation of Grievance Redressal Cell (GRC)
- Discussion:
- Dr. Dinesh Gabhane presented that AICTE has made it mandatory to establish Grievance Redressal Cell (GRC) in college for service related matters of staff.
 - He also, mentioned that GRC consist of member-Official from University, member-Senior Professor of Affiliating University, Member- Senior faculty from RGCMS and Chairperson-Director/HOD of RGCMS.
 - Ms. Sharmishtha Jadhav proposed the name of Dr. Govind Shinde as senior professor of affiliating university.
 - Dr. Sunil Chavan seconded the proposal and suggested to send the letter to university for appointment of member-Official from University.



RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES GHANSOLI, NAVI MUMBAI-400701.

Resolution # 6: Resolved that Grievance Redressal Cell (GRC) will be formed as per the guidelines of AICTE and Dr. Dinesh Gabhane will take care of its constitution.

- Topic # 7: Review of New joiner 30-60-90 checklist
Discussion:
- Dr. Radhika Wadhwa presented the new joiner 30-60-90 checklist to CDC and mentioned that 30-60-90 checklist will help college to set goals for faculty.
 - Mr. Koustubh Gokhale appreciated the efforts of the college.
 - Ms. Sharmishtha Jadhav emphasizes on its implementation w.e.f. 9th August 2021 and suggested to have rubrics to evaluate the performance of new joiner in 30, 60 and 90 days from the day of joining.

Resolution # 7: Resolved that the New joiner 30-60-90 checklist need no further modification. It was decided to have a clear rubric for performance goals and objectives for any new faculty joining and it should be tracked every 30, 60 and 90 days. (COPY ATTACHED)

- Topic # 8: Review of FPAR AY 2021-22.
Discussion:
- Dr. Radhika Wadhwa presented the FPAR form and mentioned that it was reviewed in IQAC meeting. She requested to CDC for review and changes if any.
 - Dr. Dinesh Gabhane mentioned that this FPAR form is in line with the 360 degree appraisal guidelines of AICTE with little modifications suiting to college requirements and HR policy.

Resolution # 8: Resolved that the CDC unanimously approved the FPAR for the academic year 2021-22. (COPY ATTACHED)

- Topic # 9: Discussion on applying for Research Centre and PG registration of UGC approved faculty
Discussion:
- Dr. Dinesh Gabhane proposed to apply for Ph.D. Research centre in RGCMS for management subject as a step to achieve the strategic goals. He further proposed to apply for PG registration of three faculties namely Dr. Dinesh Gabhane, Dr. Radhika Wadhwa and Ms. Farheen Ahmad.
 - Ms. Sharmishtha Jadhav seconded the proposal and asked the significance of PG registration of faculties.
 - Dr. Dinesh Gabhane explained that for availing Ph.D. Centre in RGCMS at least one faculty should be Ph.D. Guide of Mumbai University and for getting guide approval the faculty should have PG recognition from the affiliating University.

Resolution # 9: Resolved that RGCMS will apply for University of Mumbai Ph.D. Research Centre and PG registration/recognition of UGC approved faculty should be initiated. Dr. Dinesh Gabhane will do the needful.

- Topic # 10: Review of Program Exit Survey of Batch 2019-21
Discussion:
- Dr. Dinesh Gabhane presented the Program Exit Survey of batch 2019-21 to CDC for review and mentioned that Program Exit survey given us the inputs from all stake holders which will be part of our developmental goals.
 - Mr. Koustubh Gokhale mentioned that PES should be taken seriously as it paws the way for continuous development of college.



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

Resolution # 10: Resolved that the CDC unanimously approved Program Exit Survey of batch 2019-21. (COPY ATTACHED)

As there was no other item to discuss, the Meeting concluded with vote of thanks to the chair by Dr. Radhika Wadhwa.

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1. CDC MoM File



D. Dinesh Gabhane
**Dr. Dinesh Gabhane
Member Secretary-CDC**

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli,
Navi Mumbai - 400 701



**RAJEEV GANDHI COLLEGE OF MANAGEMENT STUDIES
GHANSOLI, NAVI MUMBAI-400701.**

Date: 9/08/2021

CIRCULATION OF MINUTES

Minutes of Meeting of College Development Committee of the College held on 9th August 2021 are circulated amongst its following Hon'ble Members for their kind comment/consent for confirmation.

COLLEGE DEVELOPMENT COMMITTEE (CDC)			
Sr. No.	Name	Designation	Signature (Consent for)
1)	Ms. Ashvini Jadhav	Chairperson Nominee (Ex-Officio)	
2)	Ms. Sharmishtha Jadhav	Educationist	
3)	Dr. Dinesh Gabhane	Director- Member Secretary	
4)	Ms. Farheen Ahmad	Member (Teacher's Representative)	
5)	Dr. Sunil Chavan	Educationist	
6)	Ms. Jyotika Pawar	Member (Non-Teaching Representative)	
7)	Dr. Radhika Wadhera	IQAC Coordinator	
8)	Mr. Koustubh Gokhale	Industrialist	



Dr. Dinesh Gabhane
Member Secretary, CDC

Director
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Rajeev Gandhi College of Management Studies
Office of: CDC

ACTION REPORT OF THE CDC MEETING HELD ON 28/5/2021

Meeting Date	Res #	Resolution	Assigned to	Due Date	Remark / Status
28-5-2021	3	<ol style="list-style-type: none">1. Resolved that Dr. Dinesh Gabhane (In-Charge Director) will send invitation letter to selection committee members.2. Resolved to conduct interviews and submit selection committee report to Dr. Dinesh Gabhane which should be filed with office.	Dr. Dinesh Gabhane	30 th June 2021	Invitation letter sent to Dr. V. P. Patil (Nominee of Governing Body) and Dr. Govind Shinde (Academic leader) for constitution of selection committee for promotion. Interview conducted on 21 st June 2021 at 11:30 am and report submitted to Management.



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1. CDC MoM File


Dr. Dinesh Gabhane
Director and Member Secretary

Director
Rajeev Gandhi College Of Management Studies
Plot No.1, Sector -8, Ghansoli.
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Director
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